

**Learner Unit Achievement Checklist**

**SEG Awards Entry Level Certificate in ESOL Skills for Life (Entry 2)**

**610/4273/0**

###### SEG Awards Entry Level Certificate in ESOL Skills for Life (Entry 2)

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**D/651/1825 Skills for Life in Reading - Mandatory Unit**

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| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Trace main events in short straightforward text  **1.2** Use language features to work out meaning in short text straightforward text  **1.3** Understand the meaning of words in short straightforward text |  |  |  |  |
| **2.1** Use features of text to identify the purpose of short straightforward text |  |  |  |  |
| **3.1** Obtain relevant information from short straightforward text  **3.2** Obtain relevant information from an image |  |  |  |  |
| **4.1** Use first placed letters to order words alphabetically |  |  |  |  |

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| **TUTOR COMMENTS:**  **Name: Signature: Date:** |

If chosen for sampling, Internal/External Moderators must complete the following:

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| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
| EXTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |

Please ensure these forms are copied and distributed to each learner.

## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**F/651/1826 Skills for Life in Writing - Mandatory Unit**

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| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Present information in an appropriate format for the intended audience  **1.2** Construct simple and compound sentences correctly  **1.3** Use adjective correctly  **1.4** Use punctuation correctly  **1.5** Use upper and lower case letters correctly  **1.6** Spell words correctly |  |  |  |  |
| **2.1** Record personal details in a form correctly |  |  |  |  |

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## Centre Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes to learners – this checklist is to be completed, to show that you have met all the mandatory and required optional units for the qualification.

**H/651/1827 Skills for Life in Speaking and Listening - Mandatory Unit**

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| --- | --- | --- | --- | --- |
| Assessment Criteria | Evidence (Brief description/title) | Portfolio Reference | Date Completed | Comment |
| **1.1** Follow the gist of verbal communication  **1.2** Obtain necessary information from straightforward verbal communication for a given task  **1.3** Follow straightforward verbal instructions correctly for a given task |  |  |  |  |
| **2.1** Use pronunciation to convey intended meaning  **2.2** Use straightforward language appropriate for context when speaking |  |  |  |  |
| **3.1** Provide relevant information to others during straightforward verbal communication  **3.2** Provide a verbal account for a given task |  |  |  |  |
| **4.1** Make appropriate contributions to discussion  **4.2** Express simple views clearly during verbal communication  **4.3** Obtain specific information from others |  |  |  |  |

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| INTERNAL MODERATOR COMMENTS:  **Name: Signature: Date:** |
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